

# MOVE-OUT/DISPOSITION OF SECURITY DEPOSIT

LANDLORDS OF IOWA, INC.

TENANT \_\_\_\_\_ UNIT \_\_\_\_\_

FORWARDING ADDRESS \_\_\_\_\_ MOVE-OUT DATE \_\_\_\_\_

SEC. DEPOSIT\$ \_\_\_\_ UNPD RENT \$ \_\_\_\_ SEC. DEP. BALANCE DEBIT\$ \_\_\_\_ CREDIT \$ \_\_\_\_

**FEES/DAMAGE/CLEANING CHARGES:**

- ADVERTISING -BROKEN LEASE \$ \_\_\_\_\_
- CLEANING - APPLIANCES \$ \_\_\_\_\_
- CLEANING - CARPET \$ \_\_\_\_\_
- CLEANING - GENERAL \$ \_\_\_\_\_
- DAMAGE - FURNISHINGS \$ \_\_\_\_\_
- DAMAGE - GENERAL \$ \_\_\_\_\_
- DAMAGE - GLASS/SCREENS \$ \_\_\_\_\_
- DAMAGE - REPAIR/REPAINT \$ \_\_\_\_\_
- DAMAGE - REPLACE/MISSING \$ \_\_\_\_\_
- FEES - TRANSFER /EARLY MOVE OR BREAK LEASE \$ \_\_\_\_\_
- HAULING/REMOVAL \$ \_\_\_\_\_
- KEYS/RE-LOCKING \$ \_\_\_\_\_
- LIGHT BULBS - REPLACE \$ \_\_\_\_\_
- SMOKE DETECTOR/BATTERY-REPLACE \$ \_\_\_\_\_
- UNPAID LATE FEES/DAMAGES \$ \_\_\_\_\_
- UNPAID UTILITIES \$ \_\_\_\_\_
- YARD UPKEEP \$ \_\_\_\_\_
- OTHER \_\_\_\_\_ \$ \_\_\_\_\_

**SUB-TOTAL DAMAGES/CLEANING CHARGES** \$ \_\_\_\_\_

**SECURITY DEPOSIT BALANCE** DEBIT \$ \_\_\_\_\_ CREDIT \$ \_\_\_\_\_

**FEES - FILING & SERVICE**

- SHERIFF/WRIT/COURT/LEGAL/JUDGMENTS \$ \_\_\_\_\_
- TOTAL BALANCE OWED BY TENANT \$ \_\_\_\_\_

IF DEBIT BALANCE, PLEASE REMIT IN 10 DAYS

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**DEPOSIT RETURNED TO TENANT**

**CHECK #** \_\_\_\_\_

**AMOUNT \$** \_\_\_\_\_

**BY** \_\_\_\_\_ **DATE** \_\_\_\_\_