

**FORM 4 -- NOTICE TO RESIDENTS FOR WORK DONE IN  
COMMON AREAS OF MULTI-FAMILY HOUSING  
NOTIFICATION PRIOR TO RENOVATION, REMODELING, OR REPAINTING**

Check one below:

- Non-emergency renovation, remodeling, or repainting   
Emergency renovation, remodeling, or repainting

Address Where Work is Being Done: \_\_\_\_\_

General nature of work: \_\_\_\_\_

Location of work: \_\_\_\_\_

Expected starting date: \_\_\_\_\_

Expected ending date: \_\_\_\_\_

Some of the paint disturbed during this renovation, remodeling, and repainting may contain lead. You can get a copy of the pamphlet, *Lead Poisoning: How to Protect Iowa Families*, at no cost, by calling me at \_\_\_\_\_. Please leave a message and be sure to include your name, address, and phone number. I will either mail you a pamphlet or leave one at your unit.

\_\_\_\_\_  
Printed Name of Contractor

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Phone

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**RECORD OF TENANT NOTIFICATION PROCEDURES  
FOR WORK DONE IN COMMON AREAS OF MULTI-FAMILY HOUSING  
NOTIFICATION PRIOR TO RENOVATION, REMODELING, OR REPAINTING**

Project Address \_\_\_\_\_

Owner of Multi-Family Housing \_\_\_\_\_

Number of Units in Multi-Family Housing \_\_\_\_\_

Method of Delivering Notices to Each Unit ((ex., slipping under door, taping to door, putting in each mailbox, etc.):  
\_\_\_\_\_

\_\_\_\_\_  
Printed Name of Contractor

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Printed Name of Person Delivering Notices  
(if other than contractor)

\_\_\_\_\_  
Signature of Person Delivering Notices (If  
other than contractor)

\_\_\_\_\_  
Date